



MEETING MINUTES
November 18, 2013 – 12:00 Noon

Commission Members in attendance

Don Purcell, Chairman
James Christopher, Vice Chairman
Bruce Cole, CPA, Secretary
Stuart Hope, Treasurer
Russell Goudelock, Esquire
Peter Mayers
Anne Kelly
John Dean

Richland County Staff in attendance

Greg Pearce, Council Liaison
Seth Rose, Richland County Council
Sparty Hammett, Assistant County Administrator
Chris Eversmann, PE, AAE, Airport Director
Terry Wise, Administrative Assistant

Visitors in attendance

Martin Keaney , McNAIR Center for Aerospace Innovation & Research
Tom Clark, SCPRT
Melinda Harrill, Hanger Tenant
Ken Harrill, Hanger Tenant
Pat Gilmartain, HRH Neighborhood
Dennis Wiehl, AIA, Mead & Hunt
Joe Barkevich, AICP, WK Dickson
Dave Lipski, Eagle Aviation
Paul Bass, Eagle Aviation

Welcome and Call to Order

Chairman Purcell called the meeting to order and announced a quorum in attendance. He welcomed everyone and called for the invocation. The invocation was delivered by **Commissioner Cole**

Approval of Minutes

Chairman Purcell presented the minutes of the September 9, 2013 Airport Commission meeting for approval. **Commissioner Goudelock** made a motion to approve the minutes as presented, **Commissioner Christopher** seconded and all approved.

Approval of Agenda

Chairman Purcell presented the agenda as circulated. **Commissioner Goudelock** made a motion to approve the agenda as presented, **Commissioner Christopher** seconded and all approved.

Report of Items for Executive Session

Mr Chris Eversmann reported that a contractual matter update is needed to be discussed during the executive session scheduled at the end of the meeting.

Presentation

Before the scheduled presentation, **Mr Eversmann** took the opportunity to recognize and acknowledge the exemplary job performance of **Mr Cliff Snelgrove** of the airport staff. Mr Snelgrove is a maintenance worker assigned to the airport from the Facilities & Grounds Division. Mr Eversmann informed the Commissioners that Cliff was one of the best, if not the best, maintenance employee he has ever had the honor to work with. Commissioner Mayer conveyed his appreciation to Cliff as well.

Mr Martin Keany, Executive Director, McNAIR Center for Aerospace Innovation & Research, had a successful career as a Naval Aviator to include multiple command assignments. Following retirement from the Navy, he found his way back to Columbia and has been aboard as the first Executive Director of the McNAIR Center for several months. The ultimate goal for the McNAIR Center is to become self-sustaining (via private funding). To date, the Center has received benefactor contributions in excess of \$11 million. The mission and functions include collaborative education, economic development, materials and composites, system engineering and design, testing and NDE certifications, lifecycle monitoring and automated manufacturing. Additionally, there are aspirations for Supply Chain Management, Power Control and Energy, System Design and Cyber Security. The McNAIR Center staff is also working to create a business incubator atmosphere. A unique capability of The McNAIR Center is Fiber Placement machines: USC is the only college campus with that capability.

Following **Mr Keany's** presentation, a neighborhood complaint regarding the recent separate visits by two vintage aircraft (B-17F and Ford Tri-Motor) during the month of October was discussed. **Mr Eversmann** stated that because of our FAA Grant Assurances, we cannot refuse visits by any aircraft for reasons other than facility constraints. Additionally, he said that inquiry of the National Transportation Safety Board (NTSB) and the Commemorative Air Force (CAF) indicated no research regarding the accident rate and relative safety of vintage aircraft as

compared to all aircraft. However, it was opined by these safety and vintage aircraft experts that since these aircraft are typically so rigorously maintained, that they may in fact be safer than the fleet as a whole. Both pilot crews were briefed on noise abatement procedures, but neighborhood overflights (presumably at the proper altitude) did occur nonetheless. Also, interest in both visits, which were publicized in advance, was extremely high and, therefore, there was an extremely high rate of activity. Finally, the close proximity of these visits was pure coincidence; we will likely not see any other such visits for many months or even years. This was the only complaint received. The person who made the complaint was present and appreciated the discussion and consideration.

Officers' Reports

Note: The Officer Nomination Committee will propose a slate of Commission Officer nominees in the January 2014 meeting.

Chairman's Report – No report

Vice Chairman's Report – No report

Secretary's Report – No report

Treasurer's Report – Deferred to the Airport Director

Committee Reports

Finance Committee – **Commissioner Hope** met with the Operations Committee in reference to updating hanger lease provisions.

Marketing Committee – **Commissioner Goudelock** deferred his report until the end of the meeting.

Operations Committee – No report

Airport Director's Report

Airport News

“Historic Hanger to be restaurant”, *The Columbia Star*, Oct 18, 2013

Meetings, Events, and Visits

Oct 2 – AAAE Examiner Call

Oct 5 – 6 – Visit by “Memphis Belle The Movie” B-17F

Oct 9 – AAAE Mock Interview

Oct 19 – AAAE Accreditation Final Interview, Nashville, TN

Oct 25 – 27 – Visit by Air Zoo / EAA Ford Tri-Motor

Oct 29 – Fire Marshall progress inspection

Oct 30 – Alternative Energy meeting

Nov 7 – Operations Committee

Nov 8 – Airport Orientation

Children's group visits: None

Adult's group visits: None

AIP Project Updates

Airspace tree penetration removal

- Avigation easements acquisition – ongoing

Property acquisition

- 0.25 acre required for extension of Taxiway ‘A’ – appraisals complete
Apartment complex possibly being sold.
- 6 acres fronting Plowden Road
- Property closing on September 19, 2013

Taxiway ‘A’ extension and SE airfield grading and drainage improvements

- LOMR
- Permitting
- 60% Design
- Phase II (100%) Design Work Authorization rec’d
- FAA may fund construction in multiple phases

Budget and Finance

Operating Budget status (through Oct 31, 2013 – 33% of the FY completed)

- Personnel – 31% expended
- Operations – 36% expended
- Capital – 79% expended
- Overall – 42% expended

First quarter operational revenue - \$63,377.30 (Jul, Aug, Sep)

Eagle Aviation

Fuel Sales

- Sep and Oct 2013, Down 16%, up 16% in Nov. sold 4,000 gallons the weekend of Nov 16, 2013

Hangar Occupancy

- One (1) Corporate Hanger unoccupied
- Ramp Fees now being collected using new rate schedule

Airport Metrics

Aircraft Complaints – There were seven (7) aircraft complaints Sep 1, 2013 – Oct 31, 2013.

- 3 in Sep / 4 in Oct
- 1 on Tue / 2 on Wed / 3 on Thu / 1 on Fri
- Four (4) identifications/ information letters were sent (57%).
- There were eight (8) aircraft complaints during the same period in 2012.

Facilities & Grounds Maintenance Requests

- ➔ There were 20 Maintenance Requests during the period of Sep 1 – Oct 31, 2013.
- ➔ 55% - airside / 40% - terminal / 5% - landside
- ➔ 40% - electrical work / 40% - hangar related
- ➔ There were 18 Facilities and Grounds maintenance request during the same period in 2012.

Other Items

- ➔ Confirmation from CW Hanger Partners that they will use Palmetto Trust for Historic Preservation Easement
- ➔ FAA Land release authorization approved
- ➔ Initial 180 day period started on July 12, 2013
- ➔ Project folio
- ➔ Curtiss-Wright Corporation solicitation
- ➔ RCSD Corporate Hanger inquiry
- ➔ “Owens Field Master Plan”/ Spine Rd.
- ➔ Hanger Leases
- ➔ City Roots land use inquiry
- ➔ Vintage Aircraft visits
- ➔ SCAA Annual Conference, CHS , Feb 11-14, 2014

County Liaison’s Report

No report

Unfinished Business

None

New Business

None

Executive Session

On motion by **Chairman Purcell**, the Commission entered executive session. The executive session was called to order at 1:15 pm. The executive session adjourned at 2:10 pm. No votes were taken while in executive session.

Adjournment – The meeting adjourned at 2:11 pm.